



Republic of the Philippines  
**National Electrification Administration**  
Quezon City

17 August 2009

**MEMORANDUM No. 2009-019**

**TO :** ALL ELECTRIC COOPERATIVES (ECs)

**ATTENTION:** GENERAL MANAGERS

**CC :** MYLENE C. CAPONGCOL  
Director  
Electric Power Industry Management Bureau  
Department of Energy

**SUBJECT :** REQUIRED DOCUMENTS FOR DOE

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The Department of Energy (DOE) is mandated under EPIRA to supervise the restructuring of the electric power industry. As such, the Department is required to respond to issues including those concerning the ECs specifically "electricity rates and proposed rate-related legislations."

In view of this, all ECs are required to submit the following documents to DOE through Director MYLENE C. CAPONGCOL of the Electric Power Industry Management Bureau:

1. Monthly Financial & Statistical Report (MFSR)
2. Quarterly Report on Effective Unbundled Power Rates

For your strict compliance.

  
EDITA S. BUENO  
Administrator

NATIONAL ELECTRIFICATION  
ADMINISTRATION

IN REPLYING, PLS. CITE: #0A015217



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